**Hall № \_\_\_\_\_\_**

***(if known)***

**Stand № \_\_\_\_\_\_ *(if known)***

|  |  |
| --- | --- |
| 1. **Exhibiting Company Details:**
 | *Enter the exhibiting organization’s details for the digital exhibitor listings* |
| **Brand Name of Exhibitor** |  |
| **Country** |  |
| **Address** |   |
| **Website** |  |
| **Phone** |  |
| **Email** |  |
| **Signatory (person, who is responsible to sign the documents on behalf of the company)** |  |
|  **Position** |  |
|  **Phone number**  |  |
|  **Email** |  |
|  |
| 1. **Stand Manager Details:**
 | *Enter the details of the person responsible for managing the exhibition space* |
| **Contact Person** |  |
| **Position** |  |
| **Mobile phone** |  |
| **Email** |  |
|  |  |
| 1. **Applicant Billing Address:**
 | *Enter the billing details of the organization for processing invoices and payments* |
| **Company Name** |  |
| **Business address** |  |
| **Bank** |  |
| **Account No.** |  |
| **IBAN** |   |
| **BIC / SWIFT**  |  |
| **VAT-No.**  |  |
|  |  |
| 1. **Prices and Request:**
 | *All prices are in EUR, all taxes included* |
| **Exhibition space** | **Price per 1 sqm** | **Quantity** |
| **Space only**  | 435 |  |
| **Upper Level**   | 220 |  |
| **Outdoor exhibition space**   | 205 |  |
| **Registration Fee**  Per Exhibitor or Co-Exhibitor  | 570 |  |
| **Stand type:** | **Surcharge** |  |  |
| **Inline (1 open side)**  | no surcharge | [ ]  |  |
| **Corner (2 open sides)** | +10% | [ ]  |  |
| **Peninsula (3 open sides)** | +15% | [ ]  |  |
| **Island (4 open sides)** | +20% | [ ]  |  |
| **Central line location**  | [ ]  |
|  **Preferable type of stand construction:**   |  |
| Standard shell-scheme stand (12 sq. m minimum)  | [ ]  |
| Exclusive stand (30 sq. m minimum)  | [ ]  |
|  |  |
| 1. **Marketing Information:**
 |
| **Company was an Exhibitor on NEVA 2017** | [ ]  | **Company was an Exhibitor on NEVA 2019** | [ ]  |
| **Company was an Exhibitor on NEVA 2021** | [ ]  | **Company wasn’t an Exhibitor on NEVA** | [ ]  |
| 1. **Company profile:**
 |
| Shipowners. Shipping companies. Shipmanagement | [ ]  | Contractors | [ ]  |
| Naval design and architecture | [ ]  | Offshore Development | [ ]  |
| Shipbuilding companies | [ ]  | Geophysics, Oceanography | [ ]  |
| Ship instrumentation | [ ]  | Ecology. Environmental protection | [ ]  |
| Supply for shipbuilding | [ ]  | Marine Robotics | [ ]  |
| Ship equipment | [ ]  | Logistics | [ ]  |
| Ship repair companies | [ ]  | Security | [ ]  |
| Materials for shipbuilding | [ ]  | Small Tonnage Shipbuilding and civil light shipbuilding sector | [ ]  |
| Dredging equipment | [ ]  | Human resources. Occupational safety   | [ ]  |
| IT technologies, terrestrial communication | [ ]  | Financing, Insurance, Consulting and Law companies | [ ]  |
| Digital technologies in shipping | [ ]  | State organization | [ ]  |
| Navigation equipment, radar and communications | [ ]  | Certification and expertise | [ ]  |
| Vessels bunkering, marine fuel and equipment | [ ]  | Dealers and Distributors | [ ]  |
| Engineering communications and energy supply | [ ]  | Assoсiation, public organization | [ ]  |
| Electrical engineering/electronics | [ ]  | Educational institutions and state research institutes | [ ]  |
| Arctic shipbuilding and shipping | [ ]  | Forums, Exhibitions, Conferences | [ ]  |
| Ports and Port Services | [ ]  | Mass media | [ ]  |
| Ship maintenance | [ ]  | Other | [ ]  |

|  |
| --- |
| 1. **Demonstrated products / equipment / services:**
 |
| 1.2.3.4.5. |

**APPLICATION INSTRUCTIONS, TERMS, CONDITIONS & SIGNATURE**

 Completing this Application Form: This application form is for NEVA 2023 space and main additional services. To request a space, go to [www.en.nevainter.com](http://www.en.nevainter.com) and view [Hall Plans](https://www.en.nevainter.com/exhibitors/exhibhallmaps/). Available remaining stand areas will be marked in green.

1. Print the Plan of the Hall, mark the required Space, scan in full color and save in any graphic format.
2. Fill in this Application form in English
3. Return both documents by email to info@nevainter.com or your personal manager’s email. Non-English, incomplete or illegible application forms will not be accepted or processed.

Minimum Exhibition Space Orders: 12 square meters minimum for standard shell scheme stands and 30 square meters minimum for space only to accommodate custom-designed stands.

 Registration Fee: Charged for each registered Exhibitor, Sub-Exhibitor and / or Co-Exhibitor. Includes application processing, stand location planning, digital/print catalogue entry, visitor invitations, exhibition badges, website press release and exhibitor listing web page until the end of 2023. Attention! Information for the digital/print catalogue, exhibitor listing web page and exhibition badges shall be submitted separately via personal account on [Neva Website](https://www.en.nevainter.com/profile/).

 Login / Password for personal account will be sent after Agreement signing.

 Exhibition Space Payment Terms: Payments for Exhibition Space shall be made in two installments: 40% of prepayment for exhibition space are due for payment within 20 calendar days of the invoice date. The rest 60% of payment for space is due on or before May 19, 2023. Full payment (100%) is due immediately on confirmation of space reservation for orders received after May 19, 2023. All bank transfer fees shall be borne by the applicant.

VAT: All local (Russian Federation) taxes are included in all the prices in this form.

 Stand Manager Details: The Contact Person named as Stand Manager in this application form will receive notification of NEVA 2023 Exhibitor Manual access, Login / Password to personal account and key information by email to the email address specified. The Applicant must notify the Organizers if the Contact Person’s details or email address change at any time to ensure that continuity of communications is maintained without interruption.

 Stand Construction, Furniture, Equipment and Technical Services: Order a STANDARD shell scheme construction, technical services, furniture via the online configurator. For the EXCLUSIVE stand construction, custom stand design please contact NEVA 2023 nominated stand contractor and technical coordinator “ExpoForum-Design Ltd.” See all the application details, prices and order forms on [Neva Website](https://www.en.nevainter.com/services/standdesign/).

 Marketing Services: Sponsorship, Advertising, Business Programme Participation: Order Marketing Services separately by application to the NEVA 2023 nominated Marketing Partner “Vektor Marketing (LLC)”. See application details, prices and order forms on [Neva Website](https://www.en.nevainter.com/services/marketing-promotion/).

Cancellations: The Exhibitor Registration Fee is non-refundable. Payments for space, minus the applicable bank fees, will be refunded in full for cancellation notice received by 15 July 2023. Cancellation notice must be sent in writing by scanned email letter on exhibiting company letterhead and be dated and signed by the signatory specified in this Application Form. All participants are advised to procure the necessary insurances to safeguard their participation fees in the event of unexpected circumstances.

**PLEASE, RETURN THE COMPLETED APPLICATION FORM TO** **INFO@NEVAINTER.COM**

**OR TO YOUR PERSONAL MANAGER’S EMAIL**